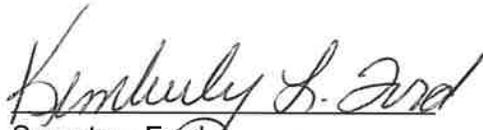


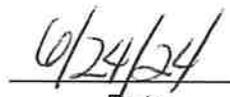
**Addison Community Schools
Board of Education
Special Meeting Minutes - June 17, 2024 - 6:00pm**

- I. Call to Order: 6:01pm
- II. Pledge of Allegiance
- III. Roll Call: Woodring, Ford, Perry, Bailey, Arnold, Williams (arrived during agenda number VII), Absent: Frost
 - A. Also Present (per sign in sheet): Dan Bauer, Wendy Rokita, Melody Henthorne, Angie Huston, Julie Yeider, Jessica Patterson, Lisa Haag, Lindsay Husband, Gary Dowling, Laura Dowling, Kari Woodcock, Stacey Perry,
- IV. Approval of Agenda: Ford made a motion to approve the agenda, 2nd Arnold, Roll Call Vote: All Ayes, Motion Carried 5-0
- V. Discussion Items:
 - A. Superintendent Contract
 1. Mr. Bauer explained he worked with the attorney to prepare the final draft. The contract was sent to Dr. Liepa from Michigan Leadership Institute (MLI) who sent it to Scott Salow. Mr. Salow has accepted the final draft and is prepared to sign the contract.
 - B. Executive Administrative Assistant Contract.
 1. Mr. Bauer explained he has been going through the process of having staff contracts reviewed by the attorney before they are presented to the board. He made the recommendation that the administrative assistant be provided with a salaried contract with exempt status.
 - a) The board discussed this change. It was also noted that due to a change in federal labor law the administrative assistants salary would have to increase on January 1, 2025 to meet the federal requirements. There was concern expressed with the change from hourly to salary and the increased salary amount.
- VI. Action Items:
 - A. Recommendation to approve the finalized Superintendent Contract:
 1. Bailey made a motion to approve the superintendent contract, 2nd Ford, Roll Call Vote: All Ayes, Motion Carried 5-0
 - B. Recommendation to approve the Executive Administrative Assistant Contract:
 1. Ford made a motion to approve the executive administrative assistant contract, 2nd Arnold, Roll Call Vote: Arnold - Yes, Bailey - No, Ford - Yes, Perry - No, Woodring - Yes, Motion Denied - 3-2
- VII. Presentation 2024-2025 General Fund Budget Overview
 - A. Grant Funds and Programming:
 1. CFO Wendy Rokita provided the board and public with a spreadsheet of grant information. She discussed the document and answered questions from the board.
 - B. General Fund Budget Assumptions:
 1. Mrs. Rokita also provided the board with budget assumptions and the information was discussed.

- VIII. Communications from the Public
 - A. Public Participation: None
- IX. Closed Session: Superintendent Evaluation
 - A. Ford made a motion to enter closed session for the superintendent's evaluation, 2nd Bailey, Roll Call Vote: All Ayes, Motion Carried 6-0 - Closed session was entered at 7:25pm
- X. Open Session - Superintendent Evaluation Recommendation
 - A. Williams made a motion to enter open session, 2nd Arnold, Roll Call Vote: All Ayes, Motion Carried 6-0 - Open Session was entered at 9:23pm
 - B. Arnold made a motion to accept the evaluation as shown with an effective rate, 2nd Ford, Roll Call Vote: Arnold - Yes, Bailey - abstain, Ford - Yes, Perry - No, Williams - Yes, Woodring - Yes, Motion Carried 4-1
- XI. Other: None
- XII. Adjournment: Perry made a motion to adjourn, 2nd Arnold, Roll Call Vote: All Ayes, Motion Carried 6-0 - Meeting adjourned at 9:25pm

Approved at the Regular Meeting June 24, 2024


Secretary Ford


Date